

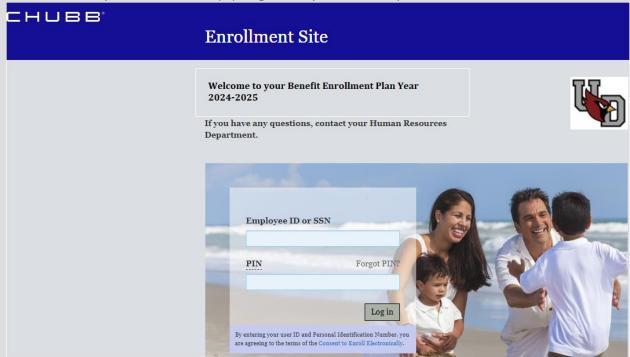
Step by Step instructions to view your Benefits Confirmation

1. Click on the following link (or copy and paste it into your internet browser):

https://chubb.benselect.com/udsd

User ID: Your Social Security Number

<u>Password (PIN):</u> The last four (4) digits of your Social Security Number followed by the last two (2) digits of your birth year.





2. Click on Review Forms that I signed, and a new window should display with the benefit plans. Scroll down the page.



(100% Complete)



Home You & Your Family →

My Benefits ▼

Sign & Submit

Next >

Welcome Back,

For most benefits, Open Enrollment is the only time of year you are allowed to make changes in your benefits. Unless you experience some qualifying life event, you will only be able to make benefit changes during the annual Open Enrollment period.

Here is a summary of your current benefit elections:



What would you like to do?

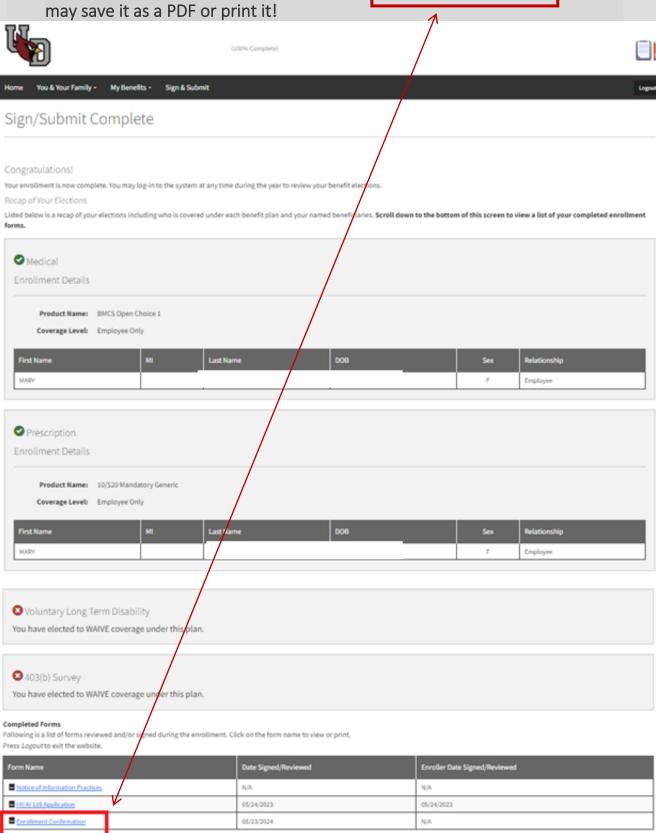
- Change my beneficiar
- Review forms that i sign
- Find a document or form
- Change my PIN

Press Next to review personal information and begin enrollment.

Next >



3. Below is a recap of your elections, including information about your dependents and named beneficiaries. Scroll down to the bottom of this screen to the completed forms and click on Confirmation Statement You may save it as a PDF or print it!





You cannot change your Benefit Elections in the system after submitting your enrollment window expires.

- ☐ You can view/print the Benefits Confirmation sheet and email Jenny Mossholder in HR at jmosshol@udsd.org with any changes, questions, or discrepancies you see.
- ☐ You can request the Carriers' contact information from HR or visit the Benefits Portal, udsd.mybenefitsinfo.com, under Additional Resources to find the list and contact them directly if you have additional questions about ID Cards or if the member ID # is needed to start making doctor appointments.

Click Here to go back to the UDSD Benefits Portal!

